



Person Specification

Deputy Manager

Responsible to: Nursery Manager

QUALIFICATIONS & EXPERIENCE

Essential Criteria

- A childcare and education qualification equivalent to Level 3
- A minimum of 2 years post qualifying in a Day care Setting
- Experience of leading and supporting a team

Desirable Criteria

- A Degree in Early Years Childcare and Education
- Management qualification
- To hold a current First Aid Certificate

KNOWLEDGE

Essential Criteria

- Excellent knowledge and understanding of the EYFS Framework
- Comprehensive knowledge of child development
- A good Knowledge of the statutory framework for the EYFS
- Experience of leading and supporting team member
- A sound knowledge of safeguarding procedures
- Understanding the key person role
- A good understanding of the inspection process of regulatory bodies
- Health and Safety Issues

SKILLS AND ABILITIES

Essential Criteria

- Ability to lead and motivate a team
- Excellent communicate skills both verbal and written
- Ability to work individually and as part of a team
- Respect all cultures of colleagues and children
- Self motivated and a positive attitude

Desirable Criteria

- IT skills
- The ability to prioritise your workload
- The ability to be self reflective on nursery practise to raise quality standards

OTHER

Essential Criteria

- A willingness to undertake further relevant training

Desirable Criteria

- Full, clean UK driving license

