



Job Description

Lunch Cover

Responsible to: Nursery Manager, Deputy Nursery Manager, Room Supervisor

MAIN PURPOSE OF THE JOB

To be a good role model to the children, ensuring they are safe and well looked after at all times. Providing support in rooms while team members take their lunch breaks.

KEY RESPONSIBILITIES

Childcare and Education

- To assist with activities, and offer ideas where possible for future planning.
- To support the development with regards to special needs and inclusion.
- To ensure a high quality of interaction with the children both inside and outside.

Health and Safety

- To undertake and share responsibilities for health and safety, operating the highest standards of hygiene and cleanliness throughout the Nursery day.

Operational

- To display a positive and professional image of the company at all times i.e. on walks, trips and nursery tours etc

Team

- To undertake regular training and attend staff meetings
- To support the Supervisor and Senior practitioners in working together as a team.

Communication

- To build up and maintain a positive, professional working relationship with parents.

General

- To follow company policies and procedures at all times.
- To ensure confidentiality is maintained in the Nursery.
- To undertake other duties as reasonably requested by the Room Supervisor, Manager and Deputy Managers.

